## GENERAL INFORMATION

### INTERACTION WITH STUDENTS – TEAM OFFICIALS

- You must not communicate with students using a personal mobile phone, either verbally or by text message unless prior approval has been given by your Principal or supervisor. You must discourage students from such communication with staff. Use of a departmental mobile phone must be for official purposes only.

- You must ensure that you do not communicate with students from a private or personal email address. School or institute policies which allow for communication with students via departmental email should be for official purposes only.

- You must not use personal cameras or mobile phones to photograph students unless prior approval has been given by your Principal or supervisor. The use of a personal or school mobile phone or camera to photograph students must be for official purposes only. Parental or custodial approval must be given for the publication of photographs of students.

- You must not use internet social networks such as Face Book, My Space or YouTube to contact or access present students enrolled in any school or institute.

- If you use internet social networks in your personal time you must ensure that the content is appropriate and private, and that you restrict access to specific people who are not students.

### INTERACTION WITH STUDENTS – OTHERS

- **No approval** is to be granted for a request by a school, club, player agent/manager for access to any student/s at a Metropolitan East Trial. If any of these groups wish to distribute any material to students attending Metropolitan East Trial, they are to make copies of the information available to the District Manager who will announce to the students that the material may be collected from them. No direct contact with students is approved.

- **No personal contact details** of students attending Metropolitan East Trial is to be made available to any other person (teaching staff included) other than the District Team Coach and Manager.

### CRITICAL INCIDENTS

- A critical incident is any situation that impacts significantly on the welfare of staff and students or has the potential to interfere with their ability to function effectively. Such incidents may involve major damage or loss of assets, serious injuries / death resulting from an accident or serious injury / death resulting from equipment malfunction. If members of teams attending the regional trial are involved in such an incident, you must notify the Lytton Chair as soon as possible. The Lytton Chair may also contact the appropriate District Office personnel. After the immediate safety and well being of team members is considered, the Team Manager, Lytton Chair and District Office personnel may need to develop a plan that will assist those involved in the immediate future and when they return to their schools.

GENERAL INFORMATION

PROCEDURE FOR CONTROL OF SPECTATOR BEHAVIOUR

Education Queensland is committed to taking all reasonable steps to ensure the safety of employees whilst they are performing their official duties and to providing a safe environment for staff, students and visitors. The Education (General Provisions) Act: The Act includes provisions that a principal or officer – in – charge may need to rely on, in situations involving willful disturbance and trespassing. The pertinent section of the Act for school sporting events is likely to be Section 47(2) – Willful Disturbance, which states:

A person must not insult an officer of a State educational institution in the presence of hearing of a student of the institution, who is, at the time in question –

In or about the institution; or

Assembled with others for educational purposes at or in any place.

Organising Committees are asked to include the above policy statement in any appropriate documents (eg. Ground rules, Convenors’ Handbook, Team Officials’ Handbook) and to ensure that convenors and other key officials are aware of the PROCEDURE TO BE FOLLOWED. The procedures, however, should not be made available to the general public and for that reason should not be reproduced in programs, etc.

AT THE REGIONAL CHAMPIONSHIP

Where an adult other than a team official contravenes School Sport Australia Code of Behaviour for Parents or Spectators the following course of action should be implemented:

- If the offending adult is associated with a particular team, the manager of that team will familiarise the offender with the Codes of Behaviour and request compliance.

- If contravention of the Codes of Behaviour continues, the convenor will warn the offender that the game in progress will be stopped until such time as the offender modifies his/her behaviour accordingly.

- As an absolute last resort, the convenor will advise the offender that he/she has breached Section 47 of the Education (General Provisions) Act (Willful Disturbance), and unless his/her behaviour is modified the police will be summoned. Only in extreme cases should this action be carried out.

- The Regional Convenor would be deemed Officer – in charge and would need to advise his/her RSSO in regard to such actions.

- Should the situation be of a serious nature, the Officer-in-Charge (or his delegate) should contact the police immediately.

- If police are called, they have the powers to direct the person/s to leave the venue and not return for a period of not more than 24 hours.